

INTERNATIONAL TELECOMMUNICATION UNION

TELECOMMUNICATION DEVELOPMENT BUREAU



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For your reply

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Subject: ITU-MIC Forum on Wireless Broadband Networks for Asia-Pacific Region, 23-25 March 2010

<<opening>>

On behalf of the International Telecommunication Union (ITU), we would like to invite you to participate in the ITU-MIC Forum on Wireless Broadband Network for Asia-Pacific region to be held on 23 -24 March 2010 in Tokyo, Japan. A study visit to ICT companies has been scheduled on 25 March 2010. The Forum is hosted by the Ministry of Internal Affairs and Communications (MIC) Japan and will be held at the Mita Kaigisho, Tokyo, Japan.

The Forum is targeted at experts from ITU Member States and Sector Members involved in wireless broadband networks. The objective of this Forum is to provide an opportunity for government officials and experts to exchange views and hold discussions on wireless broadband networks. Draft Agenda is enclosed as Annex 1.

The Forum will be conducted in English. There is no registration fee. However, all expenses concerning travel, accommodation, meals, and insurance of participants should be borne by your organization.

To register for the above-mentioned Forum, participants are kindly requested to complete the attached Registration Form and send it to the ITU as detailed in Annex 2 latest by **09 March 2010**. Please note that the number of participants is limited to 60.

Delegates are encouraged to participate actively in the Forum by sharing experiences and best practices. In this respect, they are invited to present their perspectives on policy, technology and business aspects of wireless broadband networks. Presentations and contributions for the event will be highly appreciated and should be sent electronically to wireless_broadband_networks@ml.soumu.go.jp with copy to ashish.narayan@itu.int.

Participants Information and hotel reservation details are provided in Annex 3. Hotel reservations should be made directly with the chosen hotel.

Those participants requiring an entry visa to Japan are requested to contact their local Embassy/Consulate for information well in advance. Participants who need an invitation letter and/or visa supporting documents for entering Japan should fill "Visa Application Form" in block letters (English), and send it to the contact point **no later than 2 March 2010** together with a "Copy of passport (photograph page)".

I am looking forward to your positive response and active participation in this Forum.

«closing»

A handwritten signature in black ink, appearing to read 'Sami Al Basheer Al Morshid', with a long horizontal flourish extending to the left.

Sami Al Basheer Al Morshid
Director

Annex 1: Draft Agenda
Annex 2: Registration Form
Annex 3: Information Note