



ITU Asia-Pacific Centres of Excellence Training/Workshop on Effective Use of Telecommunications/ICTs in Response to Disasters: Saving Lives

24-28 November 2008
Sintok, Kedah, Malaysia

Useful Information for Participants

Registration and Fellowship Requests

Participation is open to ITU Member States, Sector Members, Associates, and other interested stakeholders, including representatives from national, regional and international organizations.

We are pleased to inform you that ITU will provide one full fellowship for each delegation duly authorized by their respective Administration. Priority is given to Least Developed Countries and Low-Income Developing Countries **on the first come first serve basis as well as candidates who contribute a country paper/presentation for the Workshop**. Although the number of delegates from a country is not limited, the number of available seats is limited as well as the country will bear all costs of additional delegates. Ideally a country would send representatives whose major functions lie in disaster management and/or emergency communications such as heads or senior managers of disaster management organizations, officers in charge of emergency/disaster communications from policy making and telecommunication/ICT regulatory organizations, managers of NGOs, volunteer groups working in the field of disaster rescue and relief operations, and private sector.

Registrations and applications for fellowships should be made as soon as possible, but not later than 31 October 2008. Countries requiring assistance to attend the meeting should contact Mr. Wisit Atipayakoon (email: wisit.atipayakoon@itu.int) at the ITU Regional Office for Asia and the Pacific in Bangkok, Thailand, on telephone: +66 2 574 8565.

Contributions

Electronic contributions (i.e. country paper, presentation) on national policy and plan for emergency/disaster communications are solicited. Please send these before 31 October 2008. The papers and/or presentations will also be used to justify the fellowship awards.

Venue:

The training will be held from 24 -28 November 2008. The first and last days will be held at the EDC Hotel UUM with the on-site training being held at the UUM campus.

24 November - EDC Hotel UUM
25-27 November - the UUM Campus
28 November - EDC Hotel UUM

Dress Code: Business casual

Hotel Accommodation and Reservations:**1. EDC Hotel UUM**

Below are the type of rooms and its rate per night:

Standard Room	MYR 150.00
Executive Suite	MYR 250.00

Reservations can be made either by **register on-line at www.itu.uum.edu.my** or **contact us at +604 92844751**

For more information please refer to the hotel website www.edc.uum.edu.my

2. DARULAMAN SUITES

Below are the type of rooms and its rate per night:

Studio Suite	MYR 125.00
Standard Suite	MYR 145.00
Deluxe Suite	MYR 175.00
Family Suite	MYR 205.00
Chalet Acasia	MYR 185.00
Chalet Ixora	MYR 225.00

Reservations can be made either by **register on-line at www.itu.uum.edu.my** or **contact us at +604 92844751**

For more information please refer to the hotel website www.darulamansuites.com.my

Before departure from Kedah (Malaysia), participants are expected to settle directly with the respective hotels all accounts, including room charges and other expenses, such as for local and long-distance telephone calls, Internet use, business center use, laundry, mini-bar items, as well as restaurant and bar services. Participants are also responsible for any charges incurred with respect to rooms remaining vacant owing to their late arrival or rescheduled departure for which inadequate prior notice is given.

Visa Information:

Participants must be in possession of a valid passport or travel document with a minimum validity of six months beyond the period of stay. Most nationalities do not require visas for social or business visits. For further information, please check http://www.kln.gov.my/?m_id=53.

Getting to Malaysia:

The main gateway to Malaysia is through the Kuala Lumpur International Airport (KLIA) located approximately 50km south of Kuala Lumpur. From KLIA there are several transport options to the city among them being the high-speed KLIA Express train, taxis and buses. A non-stop 28-minute ride on the KLIA Express will connect you from the airport to the KL City Air Terminal (KLCAT) at the KL Sentral Station.

Airport limousine taxis (budget or premier) at KLIA operate using a prepaid coupon system.

Flying from KLIA to Alor Setar (the training venue):

Malaysia Airlines (MH) operates daily flights from KLIA to Alor Setar (training venue).

Kuala Lumpur International Airport – Alor Setar

Departs	Arrives	Flight	Elapsed Time	Frequency
07:45 hrs	08:40 hrs	MH 1202	55 minutes	Mon, Tue, Wed, Sun
13:55 hrs	14:50 hrs	MH 1208	55 minutes	Mon, Tue, Wed, Thu, Fri, Sat, Sun
19:55 hrs	20:50 hrs	MH 1252	55 minutes	Mon, Tue, Wed, Thu, Fri, Sat, Sun

Alor Setar - Kuala Lumpur International Airport

Departs	Arrives	Flight	Elapsed Time	Frequency
09:10 hrs	10:10 hrs	MH 1203	01h 00m	Mon, Tue, Wed, Sun
15:20 hrs	16:20 hrs	MH 1209	01h 00m	Mon, Tue, Wed, Thu, Fri, Sat, Sun
21:20 hrs	22:20 hrs	MH 1253	01h 00m	Mon, Tue, Wed, Thu, Fri, Sat, Sun

Transport from Hotel to Training/Workshop venue and from Alor Setar Airport to Hotels:

Transportation is arranged for participants staying at EDC Hotel and Darulaman Suites.

Climate:

Tropical climate with warm weather all year round with temperatures ranging from 21°C to 32 °C. Annual rainfall varies from 2,000mm to 2,500mm. For more information please refer to http://www.virtualmalaysia.com/our_malaysia/in_brief/climate.cfm

Languages:

Bahasa Melayu (Malay) is the national language but English is widely spoken. The ethnic groups also speak various languages and dialects including Cantonese, Hokkien, Mandarin, Tamil and Hindi.

Currency:

The Malaysian currency is normally referred to as Malaysian Ringgit or MYR. As of 8 October 2008, MYR 3.3 equals to US\$ 1.

Time:

Local time in Malaysia is GMT +8

General Information about the University and the City:

From its humble beginnings in Tanah Merah, Jitra, in 1990, the Universiti Utara Malaysia (UUM) moved to Sintok, 48 kilometers north of Alor Setar, the state capital of Kedah Darul Aman and 10 kilometers east of Changlun, a small town on the North-South Highway. The 1,061 hectares campus is surrounded by tropical rain forests set against a background of mountains. The Sintok and Badak Rivers run through the campus creating a truly unique feature as well as making it one of the most beautiful campuses in Malaysia.

Training Workshop Partners

