INTERNATIONAL TELECOMMUNICATION UNION

Telecommunication Development Bureau

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To:
- Administrations of Member States of the Union;
- ITU-D Sector Members and Associates;
- Regional Organizations

Subject: **ITU-D Regional Forum for the Arab Region "NGN and Broadband" Cairo, Egypt, 13-15 December 2010**

Dear Sir/Madam,

I have the pleasure to inform you that, under the auspices of H. E. Dr. Tarek Kamel, Minister of ICT in Egypt and at the kind invitation of the National Telecom Regulatory Authority (NTRA), the Telecommunication Development Bureau (BDT) of the International Telecommunication Union (ITU) is organizing the Regional Development Forum for the Arab Region "Next Generation Networks (NGN) and Broadband". The Forum will be held from 13 to 15 December 2010 in Semiramis Intercontinental Hotel in Cairo.

The main aims of this Regional Development Forum are:

- to inform participants of the latest developments in telecommunications /ICT especially development in NGN (New Generation Network) and Broadband;
- to facilitate networking opportunities between national and foreign operators active or interested in the region;
- to come up with recommendations on key aspects for development of NGN and Broadband.

The Regional Development Forum is opened to all ITU Members States, Sectors Members and Associates, as well as to any individual from an ITU member State wishing to contribute to the work (no registration fee).

The discussions will be held in English and French, with simultaneous interpretation. Please note that the Regional Development Forum is a paperless event. All documents and their updated versions will be posted at: http://www.itu.int/ITU-D/tech/indexDevelopmentForum.html. Delegates are encouraged to carry their Laptop computers for the meeting.

Additional information with respect to Programme, entry visa, registration, hotel reservation as well as other practical and general information can be found as follows:

- Draft Programme (**Annex 1**);
- Practical information and entry visa requirements (**Annex 2**);
- Hotel Reservation Form (**Annex 3**);
- Registration Form (**Annex 4**)
- Fellowships: please note that ITU will provide limited number of **partial fellowship** (one fellowship per eligible country: least developed country or low income country) subject to the availability of budget. You are kindly requested to nominate your candidate by filling the form in **Annex 5.**

Please note that the above-mentioned forms should be filled and returned to the respective focal points (see details in the forms) as soon as possible, and no later than the specified deadlines.

Any presentations and contributions for the Forum will be highly appreciated and should be notified electronically to the attention of Mr. Riccardo Passerini, ITU/BDT/PRI/TND (riccardo.passerini@itu.int) and Mr. Ahmed Elhefnawy, Senior Advisor/ITU Arab Regional Office (ITU-RO-ArabStates@itu.int), **no later than 12 November 2010**.

For further information, or should you require any clarification, please contact:

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Yours faithfully,



Sami Al Basheer Al Morshid
Director

Annexes: as mentioned